



EWA Tracker

# Staff Expertise and Competence Evaluation Record (IQA Focus)

**Centre:** EWA Tracker Ltd

**Role Evaluated:** Subcontracted Internal Quality Assurer (IQA)

**Name:** Joanna Stachowska

**Date of Evaluation:** 02 February 2026

**Evaluator:** Centre Manager / Lead Assessor

## 1. Purpose

This record evidences that the Internal Quality Assurer has the appropriate qualifications, experience, occupational competence, and CPD to carry out IQA duties in line with EAL and regulatory requirements.

## 2. Qualifications

- Holds recognised IQA qualification aligned to TAQA standards
- Evidence retained on file and available to EQA on request

## 3. Occupational Competence

- Demonstrates current and relevant occupational competence in the electrotechnical sector
- Experience aligned with qualifications being quality assured

## 4. CPD and Standardisation

- Engages in annual CPD related to assessment, quality assurance and awarding body updates
- Participates in centre standardisation activities and EAL briefings

## 5. Understanding of EAL Requirements

- Familiar with EAL assessment strategies, IQA sampling requirements and malpractice procedures
- Applies EAL guidance consistently when quality assuring learner evidence

## 6. Conflict of Interest

- Conflict of Interest declaration completed and reviewed annually
- No conflicts identified that would compromise impartiality

## 7. Monitoring and Review

- IQA performance reviewed annually or sooner if required
- Any development needs recorded and addressed through CPD

**Evaluator Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**IQA Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_