



**EWA Tracker**

## **Internal Quality Assurance (IQA) Policy**

**Centre:** EWA Tracker Ltd

**Status:** Regulated & EAL Approved

**Version:** 1.2

**Date Reviewed:** 02 February 2026

**Next Review:** February 2027

### **1. Purpose**

This policy sets out how EWA Tracker Ltd ensures the validity, reliability, consistency and fairness of assessment decisions through effective Internal Quality Assurance (IQA) arrangements in line with EAL requirements.

### **2. Scope**

Applies to all assessors, IQAs (including subcontracted), learners and qualifications delivered by the centre.

### **3. Responsible Persons**

Centre Manager & Lead Assessor: Wayne Wright

Subcontracted IQA: Joanna Stachowska

### **4. IQA Strategy**

The centre uses a planned IQA strategy that includes sampling across assessors, learners, units, assessment methods and risk levels.

### **5. IQA Activities**

- Observation of assessment practice
- Sampling of learner evidence
- Review of assessor feedback and decisions
- Standardisation meetings
- Action planning and feedback to assessors

### **6. Assessor Expertise & Monitoring**

All assessor competence is reviewed and recorded. CPD and occupational competence are monitored annually.

### **7. Standardisation**

Regular standardisation activities ensure consistent interpretation of standards and assessment decisions.

### **8. Records & Retention**

All assessment and IQA records are securely retained for a minimum of 3 years post-certification.

### **9. Compliance**

All IQA activities comply with EAL policies, guidance and conditions of recognition.

### **10. Review**

This policy is reviewed annually or sooner if required by regulatory change.