



EWA Tracker

Assessment Plan – EWA Tracker Ltd

Centre: EWA Tracker Ltd
Version: 1.0
Date Reviewed: February 2026

1. Purpose

This Assessment Plan sets out how EWA Tracker Ltd will plan, deliver, assess and quality assure competence-based assessments in line with EAL requirements.

2. Scope

This plan applies to all EAL qualifications delivered by EWA Tracker Ltd, including the Experienced Worker Assessment (EWA).

3. Assessment Model

Assessments are competence-based and carried out in the learner's real working environment over a minimum of two occasions.

4. Assessment Methods

Assessment methods include direct observation, professional discussion, photographic evidence, documentary evidence, witness testimony and remote assessment where permitted.

5. Remote and Face-to-Face Assessment

Initial assessment activities may be conducted remotely. At least one face-to-face on-site observation will be conducted, particularly for health and safety.

6. Evidence Requirements

Evidence must be authentic, valid, sufficient and current. All evidence is mapped to unit and performance criteria.

7. Assessment Decisions

Assessment decisions are made by the Lead Assessor. Decisions are internally quality assured prior to certification claims.

8. Internal Quality Assurance

All assessments are internally quality assured by a subcontracted IQA. The IQA will sample assessment decisions and countersign claims.

9. Appeals and Malpractice

Learners may appeal assessment decisions in line with the Centre Appeals Policy. Any suspected malpractice is managed in accordance with the Malpractice Policy.

10. Roles and Responsibilities

Centre Manager: Overall responsibility
Assessor: Conducts assessments
IQA: Samples and assures assessment quality

11. Learner Registration and Assessment Controls

No assessment activity may take place until learners are formally registered with EAL. Registration confirmation must be received prior to any assessment.